



## 920-2024 ADDENDUM 1

### IT SECURITY SERVICES CALL OUT LIST

#### **URGENT**

**PLEASE FORWARD THIS DOCUMENT TO  
WHOEVER IS IN POSSESSION OF THE  
BID/PROPOSAL**

ISSUED: January 7, 2025  
BY: Jane Bailey  
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**THIS ADDENDUM SHALL BE INCORPORATED  
INTO THE BID/PROPOSAL AND SHALL FORM  
A PART OF THE CONTRACT DOCUMENTS**

Template Version: Add 2024-02-01

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**Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Bid/Proposal, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 10 of Form A: Bid/Proposal may render your Bid/Proposal non-responsive.**

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#### **PART B – BIDDING PROCEDURES**

Revise: B20.1 to read: The Submission Deadline is 4:00 pm Winnipeg time, January 24, 2025

#### **QUESTIONS AND ANSWERS**

- Q1 Given the cost limit identified in section B5.2:
- Is the listed cost limit applied to each potential engagement?
  - Approximately how many engagements does the City expect to require over the term?
- A1 Yes, the cost is limited to each potential engagement.  
The number of engagements is not known currently
- Q2 Related to section B5.3, how is the City determining the 'most advantageous proponent' on an ongoing basis? Will the process align with previous vendor arrangements involving competitive bidding for services and resource requests?
- A2 Proponents will have their submissions evaluated in accordance with the criteria and weight factors indicated in B 32.1.
- Q3 Related to section B5.4, is the City provisioning its own tooling and software subscriptions (e.g., network, web, application-focused scanning tools, forensics tools) for use by selected proponents in delivering services? If no such tools will be available to proponents, does the City anticipate vendors would be responsible for providing these tools, and associated costing, for engagements?"
- A3 Proponents are responsible for providing all tools required for the services.
- Q4. Can the City clarify its expectations regarding the response structure for Section B25.4(b), which specifies 'notice of incident'? Based on the listed services, the majority appear to focus on preventative, assessment-based engagements rather than reactive, incident-response activities.
- A4 Notice of an incident is considered a notice of opportunity for an engagement of services.
- Q5 Can the city provide the anticipated frequency of requests under the proposed agreement?
- A5 Number of engagements is not known currently

- Q6      Related to Section B24, can the City clarify its expectations regarding key personnel profiles? Specifically:
- Would the City prefer representative samples of profiles across a range of expertise to reflect the breadth of our network?
  - Or would it prefer profiles to be limited strictly to individuals associated with the referenced project examples provided in our submission?
- A6      Prefer profiles to be limited strictly to individuals associated with the referenced project examples provided in the submission.
- Q7      Directions/information requested in B23 and B24 is quite similar. Can the City please confirm that these sections can be addressed as a single comprehensive response for experience of proponent and subconsultants/key personnel by project reference?
- A7      Section B23 is requesting information on the proponent company and experience, whereas section B24 is requesting information on specific key personnel.
- Q8      Could you please clarify whether international bidders are eligible to participate?
- A8      Provided they could meet the standards and requirements of the qualification.